

Supplementary Appendix 1: Interview Protocol for ECI Area Directors

The following questions were asked to ECI Area Directors during two rounds of interviews conducted in October 2019 and April 2020. Interviews each lasted between 20 and 80 minutes.

Interview Protocol for Structured Interview with ECI Area Directors

Topic 1: Conducting local Needs Assessment

1. Can you walk me through your process as a Local Area Board director in conducting your local needs assessment?
2. I understand that each local area has flexibility to select which indicators they focus on, what criteria do you and your Board use to select these indicators?
3. (If Applicable) Do these change over time?
4. Once you have identified your indicators, how do you and your Local Area Board determine how you will measure these indicators?

Topic 2: Using National, State, or Local Data

1. Please tell me about what data sources you use to collect information about your community needs?
2. Do you use national websites? State-level data from state departments or national reports? If so, how do you determine which sources you will use?
3. How useful is the data collected from your current platforms?
4. How easy is it for you to use the information provided by these platforms?
5. If we had other data or training available, how would that support you?

Topic 3: Intake Coordination

1. There is a current national interest in understanding how coordinated intake processes operate in communities to facilitate program coordination and collaboration, and to make transitions easier for families. Are you aware of any coordinated intake approaches in your community that you could share with me?
2. What are the strengths and limitations of the approaches used in your community's intake coordination?